



**TEMPLATE ONLY - Check with your insurers, lawyers, and medical advisors at your discretion to create your own version of this document.**

## **COVID-19 Cover Letter**

**[insert date]**

Dear [INSERT STUDENT NAME],

We are very excited to welcome you back to [INSERT STUDIO NAME]!

Before coming to [INSERT STUDIO NAME], or before sending your child to [INSERT STUDIO NAME], we want to make sure you understand that in light of the current medical, legal and economic conditions resulting from the COVID-19 pandemic, and recognizing that these conditions are subject to abrupt change at any time, you are attending [INSERT STUDIO NAME], or sending your child to [INSERT STUDIO NAME], under the following conditions.

While we wish that we could control every possible risk, and while we will use our best efforts to keep you and/or your child safe from the COVID-19 virus, we want to make clear that we cannot promise or guarantee that this or any other pathogen will not enter [INSERT STUDIO NAME], and that by the very nature of the personal interaction that takes place in the [INSERT STUDIO NAME], there is always a risk of you and/or your child becoming ill with this or any other communicable disease. We want you to be fully aware of this risk in making the decision to attend and/or send your child to [INSERT STUDIO NAME], and that you are willing to assume and accept it on you & your child's behalf.

Please carefully review our updated policies and procedures. You will be asked to sign our Safety First Partnership Agreement and Assumption of Risk.

If you have any questions or concerns, please reach out to us.

Wishing you good health,

*[INSERT YOUR SIGNATURE/ORGANIZATION]*

### **Notes for "Cover Letter" document**

This letter is to give you a template to edit as you see fit.